

E.L.C.H.K. Hung Hom Lutheran Primary School

Our Ref.: 2021N144

Date: 24th Jun, 2022

Purchase of Textbooks for First Term 2022-2023

Dear Parents/ Guardians,

1. The school has delegated Times Publishing (HK) Ltd. to handle and distribute the purchase of textbooks. Alternatively, parents can also purchase textbooks using the attached book list from bookstores by themselves.
2. Parents who have entrusted the school to purchase the textbooks, school exercise books and miscellaneous items from Times Publishing (HK) Ltd. are requested to pay by cash with the "7-ELEVEN" payment slip printed with the bar code through any "7-ELEVEN" convenience stores in Hong Kong before 27th June (Monday). Please staple the receipt issued by the convenience store **on the upper right-hand corner** of the payment slip and write student's name, class and your contact number in ball point pen on the back of the receipt. Please return the reply slip of this notice (2021N144) and the payment slip with receipt to class teacher on 27th June (Monday). Students will receive textbooks on 25th July (Monday) while school exercise books and miscellaneous items will be distributed to students by class teacher at the beginning of the 2022-2023 school term.

*Note: Please take good care of the payment slip and receipt issued by 7-ELEVEN.

3. Parents who wish to only purchase exercise books and miscellaneous items should inform the class teacher so as to change the amount of the payment slip.
4. For enquiries, please feel free to contact Ms. Lee Yee Wah at 2712 1543.

Attached are the details of the payment of textbooks, school exercise books and miscellaneous items:

Grade	P2	P3	P4	P5	P6
Textbooks	\$1,736.40	\$1,724.70	\$1,640.90	\$1,628.10	\$1,958.00
Exercise books and miscellaneous items	\$87.00	\$93.00	\$136.00	\$123.00	\$95.00
Total	\$1,823.40	\$1,817.70	\$1,776.90	\$1,751.10	\$2,053.00

*Note: Please refer to the book list and appendix to look up the item of related textbooks, category of exercise books and miscellaneous items.



Yours faithfully,
Ms. W. Y. Yick
Headmistress



Reply Slip

Our Ref: 2021N144

Dear Headmistress Yick,

I acknowledge the receipt of school notice 2021N144. I have read and understand the content of "Purchase of Textbooks for First Term 2022-2023".

- * Please order a set of _____ (Grade) textbooks, exercise books and miscellaneous items on our behalf.

- I will purchase the textbooks by myself. Please order a set of _____ (Grade) exercise books and miscellaneous items **only** on our behalf.

Please tick "✓" in the appropriate boxes.

Parent's signature: _____

Name of student: _____

Class: _____ ()

Date: _____